



# North Valley Occupational Center

## Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

## WEEKLY NEWSLETTER



### Principal's Message

Summer applications will be distributed Monday, February 13th. The applications must be received by February 24th on or before 4:00 pm. The priority for teacher selection is as follows:

- ◆ Priority One: Only teachers who have a regular assignment in the DACE and have taught the course at least one semester in the past three years and **did not teach summer school last year.**
- ◆ Priority Two: DACE regular assignment employees who did teach summer school last year.
- ◆ Priority Three: All other LAUSD Applicants.

Please be sure to return the application by the due date.

Ellen Baker, Principal

### Calendar of Events/Important Dates

#### Tuesday, February 14, 2017

- Job Fair Planning Committee Meeting, 12:15pm @NVOC, Room 102

#### Friday, February 17, 2017

- Technology Committee Meeting, 1:30pm @NVOC, Room 19

#### Monday, February 20, 2017

- President's Day HOLIDAY  
School Closed

#### Wednesday, February 22, 2017

- Business Department Meeting @NVOC, Room 105
- School Safety Committee Meeting @NVOC, Room 102
- HiSET Testing, @NVOC—5:00pm

#### Thursday, February 23, 2017

- HiSET Testing, @NVOC—5:00pm

#### Saturday, February 25, 2017

- DACE CTE PLC @East Los Angeles Skills Center, 8:30am

### Women in Leadership



Women are underrepresented in all areas of school leadership. Plan to attend LAUSD's first Women in Leadership Summit on Saturday, May 20, 2017 at CSU, Dominguez Hills from 7:30 a.m.-2:00 p.m. ACSA Region 16 is working to support women in pursuing and promoting in leadership. This will be a premier networking

and educational experience for all participants. Workshop strands will include topics for aspiring leaders advancing leaders. Search firms and Human Resources representatives will be in attendance. Both ACSA and non-ACSA members are invited to attend. Register now at <http://womensummit.weebly.com> and/or submit a proposal to present.

### \$ FREE Money \$



Please encourage and assist your potential 2017 graduate students and graduates to apply for available scholarships that are offered now. Receiving a scholarship would help financially AND provide a good source of motivation and incentive for our students to further their education.

**Associated Administrators of Los Angeles (AALA) \$2,000** scholarship application is due at the AALA Headquarters on February 24, 2017 for adult school graduating students. Applications are available at the counseling office. If you have any students applying for this scholarship, please advise Ms. Celia Dominguez or Mrs. Melissa McCarthy. The AALA Scholarship and Community Awards Banquet will be held on Wednesday evening, May 17, 2017 at the Millennium Biltmore Hotel.

**Association of Educational Office Employees (AEOE) - \$2,500** scholarship application is due at the AEOE office on Thursday, March 9, 2017 for adult school graduating students. The Association of Educational Office Employees of the Los Angeles Unified School District recognizes the continuing need for well-trained and qualified students who want to go to college to pursue their career in an occupation of their choice. Applications are available at the counseling office. Please advise Ms. Dominguez or Ms. McCarthy in the Counseling Office if you have any students applying for this scholarship.

### Think GREEN



All LAUSD employees can view their paystub online and choose to go paperless. Accessing your payroll information is fast, easy, convenient and secure. Especially during this income tax preparing season, employees can view and print up to three years' worth of paystubs, W-2s and update or make changes to your Tax Withholdings and personal information.

Viewing your paystub online is as easy as 1-2-3:

1. Login to [selfservice.lausd.net](http://selfservice.lausd.net) on any computer connected on the internet.
2. Enter your LAUSD Single Sign On and Password
3. Click on Online Pay Stub

If you are unable to print your paystub or you have questions about LAUSD MyPay, please contact the Employee Service Center via email to [employeeservice@lausd.net](mailto:employeeservice@lausd.net) or by calling (213) 241-6670.



### Valentine's Day Dance

The NVOC AM Student Council would like to invite all students, faculty, administrators and staff to a Valentine's Day Dance on Thursday, February 16, 2017 in the Grill from 11:30am to 12:30pm. Bring your sweets and sweethearts!

### STUDENT LEARNING OUTCOMES (SLOs)

- Utilize current technology and/or resources to enhance subject area learning
- Develop effective reading, writing, listening and speaking skills
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals



**CASAS/WIOA Updates**

**Academic Teachers:**

Please continue to pretest any new students and submit their entry/test forms to our office within 24 hours. Our next round of CASAS testing will tentatively begin in two weeks.

**ESL Teachers:**

CASAS testing (pretest for new students and posttest for returning students) starts this week.

- **Week 1, Feb.13-17:** Entry form completion and Testing.
- **Week 2, Feb. 21-24:** Make-ups (keep in mind that Monday, Feb. 20 is a holiday).
- All entry/test forms are due back in the WIOA Office by **Friday, February 24.**
- Some of your test record forms (brown side) may have Box 4 crossed out; these students have already attained a payment point (congratulations!!!). They will only need to complete the entry form (blue side).
- Instructions and additional information on how to properly complete forms have been enclosed in your class folder.
- CASAS and EL CIVICS payment points can **only** be allocated when all 4 of the following forms have been submitted: Entry (blue), Pre-test and Post-test (brown), and Update (green).
- **THANK YOU** and feel free to call, e-mail, or come by the WIOA/CASAS Office (Room 104) with any questions or needed support.

**EL Civics News:**

The Soft Skills test is currently being graded. As soon as the results become available, we will provide you with the total number of payment points earned in term 2. Our next test is DMV. Preparation lessons will be delivered after completing term 3's first round of CASAS testing.

Please direct your concerns and questions to the WIOA/CASAS team.

- **Gustavo Cubias**  
*gac84281@lausd.net* (NVOC- day)  
Room 104- (818) 365-9645 Extension 381
- **Joe Alvarez**  
*jma70461@lausd.net* (NVOC/EVSC - day/evening)  
Room 104 and Main Office (818)365-9645  
Extensions 381/401/320
- **Javier Flores**  
*jff8560@lausd.net* (NVOC- day)  
Room 7 (818)365-9645 Extension 370
- **Maura Sakhakorn**  
*maura.sakhakorn@lausd.net* (Rinaldi and Whipple—day)  
Rinaldi: (818)366-9171  
Whipple: (818) 508-3600

**ESL Non-Fiction Texts**

This website provides articles for reading comprehension. It has a vocabulary list that includes the definition, part of speech, and examples on how to use the words. You can choose articles by level. It also has multiple choice questions about the texts. You can use their articles for the upcoming President's Day. <http://about.readworks.org/presidents-day.html>

To access the articles, you will be prompted to sign up for a free account. When you sign up, you will have access to ReadWorks Digital where you can set up a class if you'd like. You can give students assignments and see their progress. You can even assign different articles to each of your students. To watch a video and learn more, go to "Teaching Tips" and click on "How to Use the Site." Some even have audio for students to listen to and follow along. Happy Reading!!

Contributed by: Chrystal Mendez

**"Love My Adult School" Essay Contest**

Please be reminded that all essay should be limited to one typed page, and only include the student name, ASIS #, and program name at the top right of the page. All essay are due to Mrs. McCarthy by Wednesday, February 15th at EVSC.

**Food for Thought**

*True humility is not thinking less of yourself;  
it is thinking of yourself less.*

-C. S. Lewis-

**NVOC Success Stories**

Mr. Bruce Santos works full time as a Licensed Vocational Nursing (LVN) in the Liver Transplant Unit at the Ronald Reagan UCLA Medical Center. He personifies the idea that one person can make a difference. Bruce has touched the lives of countless people he has come in contact with either as an LVN or through the program he started feeding homeless people.

Bruce started his journey to serve others at North Valley Occupational Center (NVOC). At 19 years old, he decided to apply to the LVN program at NVOC because it was the only program that his family could afford. To his disappointment, Bruce was not selected as one of the 20 regular LVN students nor the 5 alternative students that year. He did not let this hurdle discourage him from his goals instead he enrolled in the other Health Occupations offered at NVOC. He completed the Emergency Medical Technician program, the Certified Nursing Assistant program and the Pharmacy Technician program so that he was the best prepared candidate for the LVN program. Bruce Santos reapplied to the LVN program, he was selected as an alternate twice because of the competitive selection process. He eventually was accepted as a regular three years after he initially submitted his application.

Meeting NVOC's LVN Instructor, **Ms. Carol Govier**, changed his life. He shared that she "was more than an instructor, she was a mentor and like a second mother to me. To this day, I hear her voice in my head when I'm at work with a patient." Additionally, Bruce has credited his success to the NVOC administrators who supervised the program and supported each student during the program. He remembered that **Ms. Stephanie Lewis**, Assistant Principal "had my back, through the two years that I was at the school working my way up to get to the LVN program. He also mentioned that **Mr. Dominic Shambra**, Assistant Principal "kept me in line to make sure I wasn't failing any tests."

Bruce Santos will be forever grateful for the opportunities that he has received as a result of his education and training at North Valley Occupational Center. He was hired by Temple Community Hospital in Los Angeles soon after completing the LVN program and passing the National Council Licensing Examination (NCLEX). Since being employed by UCLA Medical Center in 2011, he met his wife, started a family and is currently working towards earning his Bachelors in Science of Nursing.



**LAUSD Consolidated Charitable Campaign**



The annual LAUSD Consolidated Charitable Campaign (LAUSDCCC), also known as the Sharing Brings Hope Campaign, provides all employees and students with the opportunity to support help our struggling families through these tough economic times by way of fundraising. Last year, North Valley Service Area employees and students raised \$ 2,822.12 for the 12 participating fund distribution agencies, representing over 400 nonprofit groups.

Submit collected donations to **Sonia Nava, Financial Manager** or the Administrator at your site. Please turn in your classroom collection envelopes no later than **March 1, 2017**. Thank you and your students for your generosity and for supporting needy families in our community. There is no donation considered too small because SHARING BRINGS HOPE.

**College Admissions and Financial Aid**

EVSC will be hosting two LA Community College presentations for students planning to apply for college admission for the summer or fall 2017 terms. It is critical that our adult students start the college admission and financial aid process early, before they graduate so they can secure priority registration for classes and qualify for the maximum financial assistance if needed.



Please encourage our students to attend one of the scheduled presentations on Thursday, February 16th at 7:30 p.m. or Friday, February 17th at 10:00 a.m. in the Counseling Office at EVSC in room 119. College outreach representatives will be discussing the LA Promise Program that will allow adult students transitioning into the LA community colleges for the 2017-2018 school year to attend tuition free!





Professional Development Opportunity

The Division of Adult and Career Education (DACE) will be hosting the next Career Technical Education (CTE) Professional Learning Community (PLC) mini-conference on Saturday, February 25, 2016 at East Los Angeles Skills Center, located at 3921 Selig Place, Los Angeles CA 90031. The focus of this CTE PLC will be on "Safety Practices for Student Success."

All CTE instructors are encouraged to attend and participate in the PLC. Your input is being requested and needed to update course outlines and safety procedures. Additionally, this is a great opportunity to connect and collaborate with your colleagues from other DACE schools who teach in the same industry sectors to share best practices and increase achievement. This is a Division sponsored professional development event and all participants will receive the District sponsored training rate or salary step advancement credit. To register for the CTE PLC, please contact Ms. Ana Martinez, DACE CTE Specialist, at amarti01@lausd.net.

We hope to see all CTE instructors there!

Los Angeles Unified School District | Division of Adult and Career Education

SAVE THE DATE

Career Technical Education Safety Practices for Student Success Spring 2017

February 25, 2017 | 8:30 am -2:00 pm

East Los Angeles Skills Center
3921 Selig Place
Los Angeles CA 90031 | (323) 224-5970

Role of DACE CTE in LARAEC Consortium

- Professional Learning Communities
• Effective instructional strategies through collaboration
• Breakfast and lunch will be served

To Register Contact:

Ana Martinez
amarti07@lausd.net

Participants will be paid at the District- sponsored training rate or receive salary step advancement credit.